

METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

Minutes of the Board of Commissioners

Date: July 22, 2020

Place: 510 Center

The Board of Commissioners of the Metropolitan Knoxville Airport Authority met pursuant to notice at 4:05 p.m. on Wednesday, July 22, at the 510 Center located at 2950 Airfield Service Drive, Alcoa, Tennessee, with the Board Vice Chairman, Brian Simmons, presiding. Commissioners had the option to attend the meeting electronically due to the COVID-19 pandemic.

Roll call developed that Board members present in person or electronically, in addition to Vice Chairman Simmons, were Ursula Bailey, Julia Bentley, Joe Dawson, Charles Harr, Maribel Koella, Jeff Smith, and Howard Vogel. Also present were Patrick Wilson, President of the Airport Authority, and members of his staff; Mark Mamantov, legal counsel; and other visitors attended electronically.

BUSINESS AGENDA

I. Procedure for Conducting Business. Vice Chairman Simmons first asked for a motion for the Board to agree that this meeting be held electronically as it is necessary to protect the health, safety and welfare of the citizens of Tennessee. It was moved by Mr. Dawson and seconded by Ms. Bentley. The motion was unanimously approved by a roll call vote.

II. Announcements. Vice Chairman Simmons explained that members of the public were given the option to submit written comments to the Board of Commissioners and were given the option to sign up to speak during the public forum at the end of the meeting by emailing info@tys.org, pursuant to the meeting notice. The Vice Chairman noted that the Board of Commissioners did not receive any written comments or requests to address the Board of Commissioners.

Mr. Simmons then announced that the American Association of Airport Executives (AAAE) elected its leadership team for 2020-2021. Mr. Wilson was elected to serve on the AAAE Board of Directors and will play a critical role in assisting airports in navigating this difficult time. Mr. Simmons congratulated Mr. Wilson on this new role.

III. Minutes. The Vice Chairman noted that the minutes of the regular meeting of June 17, 2020, had been distributed with the agenda materials. Upon motion duly made and seconded, the minutes were approved as presented by unanimous roll call vote.

IV. Consent Calendar. The Vice Chairman noted that the Consent Calendar for July 22, 2020, had been included with the agenda materials, and he requested that Mr. Wilson review it with the Board. Following the review of the Consent Calendar, the Vice Chairman inquired whether any Commissioner wished to move an item to the regular agenda. There being no such request, upon motion duly made and seconded, the Consent Calendar was approved by unanimous roll call vote, and a copy will be filed with these minutes.

V. President's Report and Financial Report. President Patrick Wilson provided his President's report and noted that the financial report was included with the agenda materials. In his President's report, Mr. Wilson explained to the Board that airline travel began to rebound from the COVID-19 crisis in May, as the five carriers serving McGhee Tyson Airport served 31,736 passengers. While this represents an 86% decrease over May 2019 passengers, it is significantly better than the 8,683 passengers served in April.

Mr. Wilson thanked his staff for their continued dedication and flexibility during the pandemic. He also noted that the Federal Emergency Management Agency delivered 100,000 masks to be distributed to employees, tenants, and the traveling public. Finally, Mr. Wilson welcomed Mark Watson, the City Manager of Oak Ridge, attending the meeting via Zoom.

VI. New Business.

A. Consideration of Authorization to File a Grant Application with the Tennessee Department of Transportation Aeronautics Division for the Parking Garage Maintenance and Repairs Project and Award of Work Authorization No. 16-235B to C2RL Engineers, Inc. Mr. Wilson advised the Board that the proposed agenda item provides for repairs to the parking garage including a new waterproof membrane coating on the third level, restriping of the parking garage, replacement of expansion joints, replacement of bearing pads fiber reinforced polymer strengthening, crack injection sealing, patching of spalls, addition of steel support brackets at selected double-tee connections, and guardrail and door painting. The work authorization with C2RL Engineers, Inc. covers final design revisions and bid phase support, and the total work authorization is for \$24,650.00. The staff is also requesting that it be authorized to file an application with the Tennessee Department of Transportation Aeronautics Division for a grant to cover the cost of the parking garage repairs. It was moved by Mr. Dawson, seconded by Ms. Koella, that the staff be authorized to file a grant application with the Tennessee Department of Transportation Aeronautics Division and that Work Authorization No. 16-235B with C2RL Engineers, Inc. be approved. The motion was unanimously approved by a roll call vote.

VII. Staff Reports.

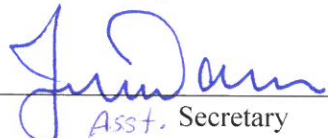
Mr. Wilson reported to the Board on the transition of the Oak Ridge Airport project to the City of Oak Ridge. Mr. Wilson explained that, at a meeting of the City Council of the City of Oak Ridge the previous evening, the City approved the transition of the project from the Airport Authority to the City. Mr. Wilson noted that a resolution approving the transition of the Oak Ridge Airport to the City of Oak Ridge would be presented to the Board at the August Board meeting. Mark Watson, as City Manager of the City of Oak Ridge, thanked the Airport Authority for its support and continued cooperation on this project.

Mr. Jim Evans, Vice President of Marketing and Air Service Development, reported to the Board on the effect the pandemic is having on current air service and the residual effect that the pandemic will have on air service in the future.

Ms. Nancy White, Vice President of Finance, reported to the Board on the latest financial information and activity reports, which are new reports that will be provided monthly to the Board.

Finally, Mr. Bryan White, Vice President of Engineering and Planning reported to the Board on the status of the runway reconstruction projects.

The Vice Chairman announced that the business agenda had been completed and that no requests had been received by individuals wishing to address the Board. Therefore, upon motion made and duly seconded, and unanimously approved, the meeting was adjourned at 5:32 p.m.



Asst. Secretary