

METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

Minutes of the Board of Commissioners

Date: July 20, 2022

Place: Cascade Room, Airport Hilton
McGhee Tyson Airport

The Board of Commissioners of the Metropolitan Knoxville Airport Authority met pursuant to notice at 4:15 p.m. on Wednesday, July 20, 2022, in the Cascade Room at the Airport Hilton with the Board Chairman, Brian Simmons, presiding.

Roll call developed that Board members present, in addition to Chairman Simmons, were Charlie Harr, Maribel Koella, and Eddie Mannis. Also present were Patrick Wilson, President of the Airport Authority, and members of his staff; and other visitors.

BUSINESS AGENDA

I. Announcements. Chairman Simmons explained that, due to an absence of a quorum, no actions would be taken during the meeting. Chairman Simmons did request that the President provide his normal report to the Board and that other members of the Airport Authority staff provide reports to the Board regarding time-sensitive agenda items.

Chairman Simmons reminded those in attendance that a sign-up sheet was available for members of the audience who would like to address the Board of Commissioners. The time for presentation would be limited to three minutes and then only if time permits.

II. Public Forum. Matthew Park, the President of the Island Home Neighborhood Association, signed up to speak to the Board. During the public forum, Mr. Park thanked the Airport Authority's staff for its great communication during the Knoxville Downtown Island Airport (DKX) runway construction project. He also expressed the Association's excitement to partner with the Airport Authority on future projects.

III. President's Report and Financial Report. President Patrick Wilson presented his President's report by first welcoming Susan Gennoe as the Airport Authority's new Vice President of Finance. Mr. Wilson explained that Ms. Gennoe started on Monday and brings to the Airport Authority over 22 years of experience in the public sector.

Mr. Wilson announced the retirement of Trevis Gardner, the former Vice President of Operations at the Airport Authority, after 32 years of service. Mr. Wilson thanked Mr. Gardner for his contributions to the Airport Authority.

Mr. Wilson also announced that Adrienne Washington, the former Director of Human Resources, was promoted to Vice President of Human Resources, to reflect her diligent work and importance of the individual employees of the Airport Authority. Mr. Wilson also congratulated Ms. Washington for her excellent work as part of the human resources leadership team for the Airports Council International North America.

Mr. Wilson then provided highlights of the activity report, the project report, and financial information that was included with the agenda materials. Mr. Wilson requested that Bryan White, the Vice President of Engineering and Planning of the Airport Authority, highlight a few of the ongoing capital projects. Mr. White explained that the third baggage claim was almost complete and also updated the Board on the DKX runway project.


IV. Staff Reports.

Dave Schroth, the Properties and Risk Manager at the Airport Authority, discussed the upcoming crime protection insurance policy and the cyber liability insurance policy renewals. Mr. Schroth also explained that insurance quotes had been obtained for weather insurance and hangar keeper's liability insurance coverage for the Smoky Mountain Air Show set for September 2022.

Michael Giles, the Procurement Manager at the Airport Authority, discussed the needed roof repairs and rehabilitation at the Aircraft Rescue and Fire Fighting building. Mr. Giles also explained that quotes had been obtained for portable restrooms and event rental equipment for the Smoky Mountain Air Show.

Finally, Caitlin Darras, the Senior Public Relations Specialist at the Airport Authority, updated the Board on the Smoky Mountain Air Show.

V. Adjournment. Chairman Simmons adjourned the meeting at 4:49 p.m.


Secretary